LAST CHANCE!

Managing Time & Relationships – Nov 1

CEO & Senior Management Breakfast with ODOT Director Matt Garrett – Nov 7
Part 2 of the 2017-18 Leadership Development Series
(each program is a stand-alone program, though the programs do complement one another)

**Time & Relationship Management**

**WHO SHOULD ATTEND**
This program is ideal for project managers, designers and engineers who are:
Interested in a leadership track in their career
- Shifting their focus from projects to organizational and financial goals of the firm
- Challenged by competing priorities
- Being asked to take on more responsibilities with the same resources
- New to managing multiple or complex projects
- New to managing people and teams

**Managing Time and Relationships**
Transitioning from doer to leader means you start to shift your focus on what you do during the day and how you interact with the people around you to increase your sphere of influence.

In this class, you’ll learn to:
- Set a vision for yourself as a leader
- Create an actionable plan to get there
- Plan and prioritize your day
- Manage e-mail and meetings to keep yourself focused
- Delegate more tasks with greater confidence
- Build equity and accountability with your team
- Understand how each interaction affects your progress as a leader
- Identify allies and expand your network

**ABOUT THE SPEAKER**

Leo MacLeod | Training | Coaching | Pie
“Coach Leo” as his soccer team called him, is a leadership and communication coach, who has been helping companies identify and develop future leaders for 15 years. He founded the Succession Consulting Group to help companies navigate the complexities of finding and developing future talent, and managing the transition in roles and responsibilities. His clients range from small professional service firms to multi-national manufacturing companies, including Nike, Wieden Kennedy, Howard S. Wright, Ankrom Moisan, Glumac, Edelman PR, Consolidated Metco, Elliott Davis Decosimo CPA, and University of Oregon. His background includes advertising executive, adjunct college professor and columnist for Zweig White, Business Journal and Daily Journal of Commerce. Leo is the past president of the American Marketing Association Oregon and speaks nationally on leadership for ACEC and Construction Management Association. He lives in Portland and plays and sings in a folk swing trio, and yes, makes a mean pie. More info: [www.leomacleod.com](http://www.leomacleod.com).
CEO & Senior Management Breakfast with ODOT Director Matt Garrett – Nov 7

This event for firm reps, CEOs, and other senior executives is an unique opportunity to meet and network with leaders of Oregon and southwest Washington engineering companies.

*Seating is limited; early registration is encouraged.*

The 2017 legislative session was one of the most successful in ACEC Oregon history. ACEC members and staff were instrumental in passing the long overdue $5.3 transportation package. Now it’s time to get to work!

ODOT Director Matt Garrett will discuss program delivery, volume of work to be generated and next steps. Forum will provide an opportunity for ACEC member firm leaders to ask questions and learn what to expect from the new transportation package and beyond.

THANK YOU TO OUR SPONSOR

UPCOMING

- Dec 6 – Business Development – *More info to come!*
- Dec 6 – Oregon Legislative Preview dinner, Henry’s Tavern—*This year we’re taking over the entire room!*

ACEC Washington Upcoming Events – *ACEC Oregon members receive the member rate!*

- Nov 8 – Trends in Mergers and Acquisitions and Internal Ownership Transition Planning
- Nov 15 – Successful Technical Writing

Comments? Questions? Please e-mail mwebber@acecOregon.org or adavis@acecOregon.org.
Upcoming events: http://www.acecoregon.org/calendar_list.asp.

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